



October 3, 2014

Re: Middleburg Trust Company online access

To all Middleburg Trust Company clients:

As part of our ongoing efforts to provide the best client service and support possible, we have been working with our vendors to provide an upgraded online account access experience. We have recently completed this effort and the new improved online client access system will go into effect on October 31, 2014. In addition to enhanced graphics, the new system will allow you to reset your password without calling our offices. We hope you find the upgraded service to your liking.

In the event you have not yet signed up for online account access and/or online account statements, please give your account administrator a call and we will be delighted to sign you up for the service. In the event you have signed up for this service and have been using it before the upgrade takes effect, rest assured that you will not be required to change your user name and/or password. These two items will remain the same.

Once you log into the upgraded online access system, you will see the links for the updated User Guide in the Documents menu from the site's home page. We will also be posting a copy of the new User Guide on the home page of our website. Please feel free to either view the guide or print it out for your files.

As always, in the event you have any questions on the system, or any problems accessing the new site on October 31, 2014, please give us a call and we will be happy to help you troubleshoot any issues.

Thank you for allowing Middleburg Trust Company to be of service.

Sincerely,

A handwritten signature in blue ink that reads "Rena O. Wynne".

Rena O. Wynne, CSOP
Senior Vice President and Operations Manager